



MAHARSHI DAYANAND UNIVERSITY ROHTAK
Vivekananda Library
('A' Grade University Accredited by NAAC)

Dr. Satish Malik
Librarian

Ph. No. 01262-393004, 393002,393364
E-mail: smalik196@gmail.com

NOTICE

The Vivekananda Library is going to organize a Book Fair from leading publishers at Tagore Auditorium on November 14-16, 2013. Books relating to academics and general readings will be displayed. Faculty Members, Students and Staff of Maharshi Dayanand University, Rohtak and other nearby Institutions may avail this facility and make the best use of fair.

Date : 14th, 15th and 16th November, 2013

Venue : Tagore Auditorium

Time : 10.00 a.m. to 5.00 p.m.



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Application Form for Book Fair
November 14-16, 2013

Company Profile

Name of the Firm (in BLOCK letters) _____

Head of the Firm

Dr./Mr./Mrs. _____

Telephone _____ Mobile _____ Fax _____

E-mail _____ Website _____

Address _____ Pin _____

Authorized Person for the Stall

Dr./Mr./Mrs. _____

Designation _____ Telephone _____ Mobile _____

E-mail _____

Booking Details Number of Stalls required _____

Additional Tables Required One Two

Payment Details

Cash Deposit Receipt Number _____ Date _____ Amount _____

OR

Demand Draft Number _____ Date _____ Amount _____

Bank Name _____

TAN/PAN Number

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We have read the "Terms & Conditions" attached and agreed to abide by them.

The Application will be submitted to Dean, Students Welfare, M. D .University, Rohtak after approval of the Librarian.

Date

Authorized Signatory _____

General Terms and Conditions for Participation in the MDU Book Fair

1. Participation in the Fair is open to publishers, book distributors, booksellers and dealers on the prescribed form/application only.
2. The organizer reserves the right to alter the dimensions of the stands/stalls without assigning any reason thereof and its decision shall be final and binding on the participants.
3. Booking of stands/stalls will be made on receipt of the prescribed application form, duly completed, together with a non-refundable fee of Rs. 4000/- in the form of Cash Receipt (cash may be deposited with the office of Dean Students Welfare) or Bank Draft towards the full payment of the rent of the stand/stall in favour of “Dean, Students Welfare, M.D. University, Rohtak” payable at Rohtak, before 14th November, 2013.
4. The organizer will arrange to decorate the site and provide stall to each participant having four tables with white sheet thereon and two chairs. Additional table(s), if demanded, shall be made available on an additional payment of Rs. 1000/- per table limiting to maximum number of two tables with each stall.
5. **Though the University may provide tea or snacks to the participants free of cost on the site, the participants will have to make their own arrangement for their meal(s) etc. at their own cost. However, University may provide accommodation in its Guest House/Transit Hostel to the representatives of publishers/vendors for their night stay at rates as applicable to employees of other universities. They may be allowed to have their breakfast, lunch and dinner in the University Guest House/ Canteen in the Students Activity Centre at the rates applicable to the employees of other universities.**
6. The application, on being accepted by the organizer, will be considered as an agreement (under the accepted terms) between the participant and the organizer subject to availability of space.
7. Applications received may be considered subject to availability of space and on a first-come-first-served basis, according to the waiting list.
8. Use of polythene is prohibited. As such, all participants shall observe this strictly.
9. Participants will be given possession of the stalls on November 13, 2013 at 2.00 p.m. The participant shall be obligated not to vacate the space of the stall in full, prior to the end of the breakdown period that is on the last day of the Fair. Participants will have to vacate the stall on the last day of the Book Fair by evening or by next morning.
10. It shall be the responsibility of the participants to remove all exhibits, tools and other materials at the end of the Fair and leave the stalls in the same condition in which they were allotted to them. In case any panels, racks, tables or any other item provided is found to be broken/not further useable or missing, the cost of those items has to be paid by the respective participants.
11. No encroachment or extension in the passages shall be allowed. Participants are, therefore, advised to arrange the display within the space allotted to them.
12. While the organizer will carry out general cleaning, the participants shall be responsible for the cleanliness and tidiness of the stalls at all times during the period of the Fair.
13. While there will be no restriction on putting up relevant banners, posters, etc., on or within a stall, nothing will be allowed to be displayed outside the stall.
14. Sale of books and other reading materials will be permitted as per University terms and conditions. No book or material forbidden by the law, including the violation of

copyright act, shall be displayed or sold. However, participant solely shall be responsible for any violation in this regard and the organizer shall not be liable for such violation. The participant shall indemnify the organizer from and against all proceedings and expense whatsoever in consequence of any such violation.

15. Participants playing audio or video cassettes at the stalls should ensure that the decibel level of sound does not cause any annoyance to either the neighboring participants or to the visitors. The organizer will be the sole judge to decide whether there is any annoyance to either other participants or to the visiting public and can prohibit such participants to play such audio/video.
16. The participant shall bear sole responsibility to ensure his/her own exhibits against damage incurred due to burglary, riots, strikes, theft, fire and water damage, and against damage incurred in transit to and from the Fair. It is the exclusive and absolute responsibility of the participant(s) to ensure their exhibits as well as their own and hired stand equipments and stock against break-in, theft and damage by fire and other natural calamities during the duration of the Fair. The organizer shall not be liable to pay any damages for the loss incurred due to any reason including natural calamities. The organizer shall be entitled, but not obliged, to inspect such policy before handing over possession of the stalls. In the event of a claim against the organizer, the participants(s) shall indemnify the organizer.
17. While the organizer will provide round the clock security arrangement at all the stalls during the Fair, the organizer would not be liable for the loss or damage to the goods and property of the participants. They are advised not to leave their stalls unattended during the Fair Timings.
18. No goods or displays may be removed during the Fair without the written permission of the organizer.
19. Every day during the Book Fair, Participants will be allowed to enter the venue 9.30 a.m. and shall have to vacate the halls latest by 5.30 p.m.
20. In the event of a natural disaster or if circumstances so warrant, the organizer reserves the right to postpone, alter or cancel the Fair. In case the Fair is cancelled before the inauguration, rentals collected shall be refunded at the earliest possible after making the necessary deductions as decided by organizer.
21. Once the booking of the stall is made by the participant, same cannot be canceled or altered by the participant. No refund of rent shall be made or adjusted against any other forthcoming fair under any circumstances.
22. Any dispute or claim arising out of the participation in the Fair shall be subject to the exclusive jurisdiction of the Rohtak Courts.

Any of the terms and conditions mentioned above may be relaxed or modified at the discretion of the Competent Authority of Maharshi Dayanand University, Rohtak whose decision will be final and binding on the Participant(s).

(Librarian)